

Loss Control Minutes
Bldg/Grounds/Vehicles/Personnel
Tuesday December 6, 2022 9:00 AM
County Board Room

Present: W. Kinneman, D. Murphy, C. Johnson, J. Matthys, B. Lawrence, N. Gulbranson, J. Forss, W. Strain, C. McPherson, S. Schoepp, J Krings J. Schroeder NP: L. Dietsche, A. Snyder

Meeting called to order by Chair N. Gulbranson at 9:00 a.m. A quorum of the committee was established. Approve Minutes: Motion by J. Matthys, second by J. Forss to approve the minutes of September 6, 2022. Motion carried/passed unanimously.

Review Property Loss Runs:

2022 claims there are 5 vehicle damages, 3 Sheriff deputy vehicles and one of them totaled, Highway Department pickup and one Veterans van. Contractors Equipment Crack Router at Highway was damaged in work zone. Three claims remaining open with a total claims cost paid out of \$34,945.21 in 2022.

Closed Session: Motion by Matthys/Johnson convene into closed session at 9:03 a.m. pursuant to §19.85(1)(f) Wis. Stats. for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies which, if addressed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and §19.85(1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: **For the Purpose of Reviewing Loss Runs for Workers Compensation, and Liability.** Motion carried/passed unanimously by roll call vote.

Open Session: Motion by Matthys/Lawrence to return to open session at 9:13 a.m.; motion carried/passed unanimously by roll call vote. No action taken.

Welcome Loss Control Rep

Wanda informed the committee Seth Johnson will no longer be our Loss Control Rep due to new territories and Seth is working more with Cyber Security. The new rep is Jessica Schroeder. She has been with WI County Mutual-Aegis for 7 years and looks forward working with Pierce County.

Winter Maintenance

C. Johnson informed committee the Highway department is plowing all campus parking lots and J. Forss/Maintenance crew will take care of all sidewalks. He passed out to all members winter maintenance that is published in newspaper to reference. C Johnson brought up to wear the proper foot wear and J. Forss mentioned to stay on foot paths and don't cut across on the lawn. J. Krings mentioned they have shoveled in front of PCOB building and ADRC entrance. J Forss advised the PCOB building is the first to be shoveled in front of doorways. C. Johnson requested the Sheriff Department on lower SE lot to make sure no parking so Highway can plow.

DSPS Inspection

Wanda brought up DSPS-Jane Dienger was here on November 10, 2022 to inspect the Highway Department. Pierce County was cited for 3 violations and corrected, Eyewash/showers need to be activated weekly, damaged wooden ladder needs to be discarded, and determine load rating for the mezzanines and mark. All safety policies were viewed and Jane was impressed. Overall safety inspection at Highway Department is good.

Staff Report

- a) Wanda viewed WC 4 part webinar through Aegis-information regarding Workers Comp
- b) WC Nurseline has changed effective 11/1/2022. Wanda explained injuries now will call the nurseline telephone number to report a WC injury. Supervisor and employee will complete the investigational form and send to Wanda. WC forms are on the intranet.
- c) Wanda informed the committee property deductibles will need to be viewed for 2024. Paul Schwegel will attend the next Loss Control meeting to discuss options. We will review the deductibles for Contractors Equipment and Equipment Breakdown.

N. Gulbranson congratulated Scott Schoepp on his retirement, 37 years with Pierce County.

Scott mentioned he has an employee that should have respirator training and D. Murphy indicated he has a new employee also. Wanda will give them the questionnaire to be completed and send to Public Health. Once returned from PH will move forward on the training.

Future Agenda Items: Property Deductibles for 2024

Next Meeting Date: The next meeting date is **Tuesday March 28, 2023** at 9:00 a.m. in the **Annex Conference Room**.

Adjournment: Motion by Matthys, second by Lawrence to adjourn. Motion carried. Meeting adjourned at 9:39 a.m.